

BLUE GRASS SPORTSMEN'S LEAGUE
Farm Management Policy

Under the Constitution and By Laws of the Blue Grass Sportsmen's League: "The Farm committee is charged with the responsibility of managing the farm and all of its operations, alternating the planting plots, deciding on which crops to plant, supervising the planting, growing, and harvesting of crops, and guiding the operations to fulfillment. The committee will insure the land and its capital improvements are managed in the best interest of the Blue Grass Sportsmen's League in keeping with good land use, wildlife development, and recreational use as needed by its members. It shall monitor road conditions and make recommendations to the Board of Officers and Directors of any needed action. The Farm Committee shall be funded through the Board of Officers and Directors. All expenses will be paid from the BGSL General Fund and all income will be deposited into the same account."

To this end the following policies are set in place to assist and direct the Farm Committee in its actions.

1. The Farm Committee shall meet no less than bi monthly to conduct business and insure that these policies are being followed and that the BGSL Farm is being operated utilizing Best Management Practices and recommendations from the University of Kentucky Agricultural Extension Program.
2. The Farm Committee shall keep all purchase and hiring decisions at full arm's length from BGSL members, organizations and employees. No transactions shall take place between these individuals or entities unless it is performed on a competitive sealed bid basis, reviewed with information provided from the open market, and approved by the Board of Officers and Directors.
3. The Farm Committee has the fiduciary responsibility to negotiate the terms of any and all contracts necessary to grow or harvest crops on the Blue Grass Sportsmen's property. The conditions of said contracts shall be determined and set forth by the Board of Officer's and Directors and the Farm Committee has no right to change or alter said conditions without Board approval. Furthermore, it is the Farm Committee's express duty to insure that said contracts are fully executed by both the signature of the President of the League and the proper contracting authority before allowing any entity access to BGSL property or allowing any product to leave BGSL property.
4. Any and all new farm enterprises shall be presented to the BGSL Board of Officers and Directors for approval prior to any expenditures are made on their behalf. A formal New Farm Enterprise Work Sheet Attachment "A" (provided by the University of Kentucky Department of Agricultural Economics) shall be accompanied by the recommendation coming from the Farm Committee to institute a new farm enterprise.

5. The Farm Committee and Administrator shall document and track all farm sales and expenditures on the accounting software chosen by the Board of Officers and Directors.
6. The Farm Committee and Administrator shall in August of each year see that soil samples are taken from all fields used for crop or livestock production to estimate the required fertilization needs of the upcoming growing season and include those figures in the Annual Operation & Maintenance Budget of the League.
7. The Farm Committee and Administrator shall see that all equipment and assets (to include roads, barns, outbuildings, fences and equipment) of the League are properly maintained on a recurring schedule and that such maintenance items are included in the Annual Operation & Maintenance Budget of the League. A maintenance database shall be established and maintained by the Farm Administrator that will provide a schedule for appropriate maintenance on all farm assets and equipment and its scheduling shall be followed.
 - a. Roads, ditches, and culverts shall be inspected monthly for weed control, proper drainage, and gravel or black top coverage. Repairs to gravel roads, drainage ditches, and culverts shall be made on a monthly basis. Culverts shall be cleaned and flushed annually. Black top repairs shall be noted and budgeted annually.
 - b. Barns, outbuildings, and fences shall be inspected monthly. Minor repairs shall be made immediately or scheduled within one month of finding a deficiency. A schedule shall be put in place to paint the roofs and exterior of all barns and outbuildings scheduled evenly over a period of six years and the expected costs shall be budgeted in the Annual Operation & Maintenance Budget of the League
8. The Farm Committee and Administrator shall maintain a listing of prospective market contacts for the sale of the production of the farm, and shall endeavor to sell products on the farm as much as possible without going through a third party,
9. The Farm Committee and Administrator shall insure that all crops receive the recommended levels of fertilization, herbicide, and insecticide control to achieve a marketable crop following the guidelines and recommendations of the University Kentucky County Extension programs.
10. The Farm Committee and Administrator shall set up a schedule as to the proposed planting, fertilization, weed and insect control and harvesting for all crops.
11. A Resource Schedule shall be maintained by the Administrator to insure that adequate manpower and equipment is available for the planting and harvesting of crops at the most opportune time to maximize the economic value of the crop. Should additional manpower or equipment be needed it shall be authorized by the Farm Committee or the Board of Officers and Directors as is appropriate.

12. It shall be the direct policy of this organization that no individual, employee, entity, or organization shall enjoy the benefits of its equipment, land or structures without express approval from the Board of Officers and Directors.
13. Sales of crops, produce and livestock shall be at the sole discretion of the Farm Committee and/or Administrator, but must be documented with market values obtained from a third party source as to the reasonableness of the transaction.
14. All hay harvested on BGS� property shall, as much as feasibly possible, be protected from the weather and have an analysis done to determine the nutritional value of the product.
15. Proper records shall be maintained by the Farm Administrator as to the fertilization, herbicide, and insecticide rates applied, and harvest yields of each crop and field planted.
16. Should the BGS� Board of Officers and Directors approve livestock enterprises on its properties, records shall be kept, as to the purchase date, cost, sale date, revenue, weights, sex, breed, and veterinary records on all livestock.