

Blue Grass Sportsmen's League, Inc.

Policy For The Use of Blue Grass Sportsmen's League Facilities by Groups and Organizations

Revised 10/2010

Blue Grass Sportsmen's League, Inc. is a private membership, non-profit, organization dedicated to programs of Conservation, Hunter Education, Wildlife and Habitat Restoration, and Youth Education in Sportsmanship and the Environment.

To accomplish the stated goals of Blue Grass Sportsmen's League it is incumbent upon the Board of Officers and Directors to allow use of BGSL facilities by groups and organizations. To accomplish this in a fair and consistent manner, balancing the needs of the membership and the need for outreach into the community, the Board of Officers and Directors does hereby establish a Policy For The Use of Blue Grass Sportsmen's League Facilities by Groups and Organizations effective June 30, 2004.

The Board of Officers and Directors is the sole authority to allow use of BGSL facilities by non-members. Divisions may not circumvent the authority of the Board of Officers and Directors by requesting an "Open Event" whose sole purpose is to allow the use of BGSL facilities by non-member groups or organizations.

1. Request for use of BGSL facilities by groups and organizations must be sponsored by a member in good standing, by application form as approved by the BGSL Board of Officers and Directors, stating the name of the group or organization, it's official intent or purposes, facilities to be used, date, time, and the approximate number of participants.
2. Non-members, groups and organizations shall be invitees of the sponsoring member and the sponsoring member shall be responsible for the conduct, safety, and any expenses or fees that may be incurred or required as a result of the sponsored use of BGSL facilities.
3. The Operations Manager shall insure that dates and time requested for use of the facilities does not conflict with any events previously approved by the Board of Officers and Directors.
4. Should the sponsored group or organization requesting use of the facility not appear on the List of Approved Organizations attached to this policy, the Operations Manager shall poll the Officers and Directors at Large prior to committing to the use of BGSL facilities. The Polling Sheet shall be attached to the written request indicating the date, time, method of contact, and response for each Officer and Director at Large. A minimum of six of the Officers and

Directors at Large must be polled. If the results of the poll result in less than a 60% majority, the matter shall be referred to the full Board of Officers and Directors for consideration.

5. A Fee Schedule approved by the Board of Officers and Directors shall be a part of this Policy and shall be collected from the sponsoring member. The Board of Officers and Directors may, at their discretion, on an exception basis, exempt or alter the fees charged, by a majority vote at any regularly scheduled meeting.
6. Fees collected as a result of this policy shall be deposited into the General Fund as Guest Fees.
7. Upon determination that the use of facilities meets the criteria stated in this policy, the Operations Manager, upon receipt of fees and the application form established in this policy, has the authority to commit to the request of the sponsoring member.
8. The Operations Manager shall maintain a file containing all requests for use of BGSL facilities and all documentation of said requests.

The Policy For The Use of Blue Grass Sportsmen's League Facilities by Groups and Organizations, List of Approved Organizations, Fee Schedule, Polling Form, and Application Form was approved by a majority vote of the Blue Grass Sportsmen's League Board of Officers and Directors this 29th Day of June 2004.

Attest:

Greg Delabar,
Secretary,
Blue Grass Sportsmen's League

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List of Approved Organizations

Lexington-Fayette Urban County Government-- Blue Grass State Games
Kentucky State 4-H Shooting Sports Foundation
Jessamine County 4-H Shooting Sports Foundation **Fee Exempt**
Federal, State, County and Municipal Law Enforcement Agencies
League of Kentucky Sportsmen
Sixth District Federation
Kentucky Department of Fish and Wildlife Resources
Boy Scouts of America **Fee Exempt**
Girl Scouts of America **Fee Exempt**
Cub Scouts of America **Fee Exempt**
Friends of NRA
National Rifle Association
National Wild Turkey Federation

Fee Schedule

Per Event

Club House	\$400.00 (includes pavilion)
Kitchen	
Stone Lodge	\$200.00
Camping	\$ 25.00
Air Gun	\$100.00
Casting Ponds	\$100.00
Rifle Range	\$200.00
Pistol Range or Pits	\$200.00 Each
Archery Range	\$200.00
Black Powder Range	\$200.00
Trap Range	\$200.00 plus Non-member Rate/Round
Skeet Range	\$200.00 plus Non-member Rate/Round
Sporting Clays	\$200.00 plus Non-member Rate/Round
Pointer/Setter Field	\$200.00

A \$200.00 refundable Damage/Cleanup deposit shall be collected for use of the Club House, Kitchen, or Stone Lodge.

Polling Form

For The Use of Blue Grass Sportsmen's League Facilities by Groups and Organizations

Date: _____

Sponsoring Member: _____

Group or Organization Name: _____

Facilities Requested: _____

Requested Date: _____ Requested Time: _____

Fees to be collected: \$ _____

Title	Method of Contact	Date	Response
President	_____	_____	_____
Secretary	_____	_____	_____
Treasurer	_____	_____	_____
Directors at Large			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Percent of Officers and Directors at Large Accepting: _____%

Percent of Officers and Directors at Large Rejecting: _____%

Result of Poll: Accepted Rejected Referred to Board of Directors

Signed: _____, Operations Manager

Application For The Use of Blue Grass Sportsmen's League Facilities by Groups and Organizations

Date: _____
Sponsoring Member: _____
Address: _____
Phone: _____
Group or Organization Name: _____
Intent or purpose of organization: _____

Number of Participants: _____
Dates Requested: _____

Facilities Requested:	Fee
Club House \$400.00	\$ _____
Kitchen	
Stone Lodge \$200.00	\$ _____
Camping \$ 25.00	\$ _____
Rifle Range \$200.00	\$ _____
Pistol Range or Pits \$200.00 Each	\$ _____
Archery Range \$200.00	\$ _____
Black Powder Range \$200.00	\$ _____
Trap Range \$200.00 plus Non-member Rate/Round	\$ _____
Skeet Range \$ 200.00 plus Non-member Rate/Round	\$ _____
Sporting Clays \$ 200.00 plus Non-member Rate/Round	\$ _____
Pointer/Setter Field \$200.00	\$ _____
Refundable Damage/Cleanup deposit for use of the Club House, Kitchen, or Stone Lodge. \$200.00	\$ _____
Total Fees	\$ _____

As sponsor of the above group or organization I understand that said group or organization are my invitees and that I am solely responsible for their conduct, safety, and any expenses, damages, injuries, or fees that may be incurred as a result of their use of or presence on Blue Grass Sportsmen's League facilities.

Signed: _____, **Sponsoring Member**

Witnessed: _____, **Operations Manager**

Date: _____