

# Blue Grass Sportsmen's League, Inc.

## Policy For The Use of Blue Grass Sportsmen's League Facilities by Groups and Organizations

Previous revision 26 October 2010; this revision 25 January 2022

Blue Grass Sportsmen's League, Inc. is a private membership, non-profit, organization dedicated to programs of Conservation, Hunter Education, Wildlife and Habitat Restoration, and Youth Education in Sportsmanship and the Environment.

To accomplish the stated goals of Blue Grass Sportsmen's League it is incumbent upon the Board of Officers and Directors to allow use of BGSL facilities by groups and organizations. To accomplish this in a fair and consistent manner, balancing the needs of the membership and the need for outreach into the community, the Board of Officers and Directors does hereby establish a Policy For The Use of Blue Grass Sportsmen's League Facilities by Groups and Organizations effective June 30, 2004.

The Board of Officers and Directors is the sole authority to allow use of BGSL facilities by non-members. Divisions may not circumvent the authority of the Board of Officers and Directors by requesting an "Open Event" whose sole purpose is to allow the use of BGSL facilities by non-member groups or organizations.

1. Request for use of BGSL facilities by groups and organizations must be sponsored by a member in good standing, by application form as approved by the BGSL Board of Officers and Directors, stating the name of the group or organization, it's official intent or purposes, facilities to be used, date, time, and the approximate number of participants.
2. Non-members, groups and organizations shall be invitees of the sponsoring member and the sponsoring member shall be responsible for the conduct, safety, and any expenses or fees that may be incurred or required as a result of the sponsored use of BGSL facilities.
3. The Operations Manager shall insure that dates and time requested for use of the facilities does not conflict with any events previously approved by the Board of Officers and Directors.
4. Should the sponsored group or organization requesting use of the facility not appear on the List of Approved Organizations attached to this policy, the Operations Manager shall poll the Officers and Directors at Large prior to committing to the use of BGSL facilities. The Polling Sheet shall be attached to the written request indicating the date, time, method of contact, and response for each Officer and Director at Large. A minimum of six of the Officers and

Directors at Large must be polled. If the results of the poll result in less than a 60% majority, the matter shall be referred to the full Board of Officers and Directors for consideration.

5. A Fee Schedule approved by the Board of Officers and Directors shall be a part of this Policy and shall be collected from the sponsoring member. The Board of Officers and Directors may, at their discretion, on an exception basis, exempt or alter the fees charged, by a majority vote at any regularly scheduled meeting.
6. Fees collected as a result of this policy shall be deposited into the General Fund as Guest Fees.
7. Upon determination that the use of facilities meets the criteria stated in this policy, the Operations Manager, upon receipt of fees and the application form established in this policy, has the authority to commit to the request of the sponsoring member.
8. The Operations Manager shall maintain a file containing all requests for use of BGSL facilities and all documentation of said requests.

The Policy For The Use of Blue Grass Sportsmen's League Facilities by Groups and Organizations, List of Approved Organizations, Fee Schedule, Polling Form, and Application Form was approved by a majority vote of the Blue Grass Sportsmen's League Board of Officers and Directors this 29<sup>th</sup> Day of June 2004.

Attest:

Greg Delabar,  
Secretary,  
Blue Grass Sportsmen's League

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# Policy For The Use of Blue Grass Sportsmen's League Facilities by Groups and Organizations

## List of Approved Organizations

Lexington-Fayette Urban County Government-- Blue Grass State Games  
Kentucky State 4-H Shooting Sports Foundation  
Jessamine County 4-H Shooting Sports Foundation **Fee Exempt**  
Federal, State, County and Municipal Law Enforcement Agencies  
League of Kentucky Sportsmen  
Sixth District Federation  
Kentucky Department of Fish and Wildlife Resources  
Boy Scouts of America **Fee Exempt**  
Girl Scouts of America **Fee Exempt**  
Cub Scouts of America **Fee Exempt**  
Friends of NRA  
Jessamine County High School Bass Club **Fee Exempt**  
National Rifle Association  
National Wild Turkey Federation

## Fee Schedule

	Per Event
Club House	\$400.00 (includes pavilion)
Kitchen	
Stone Lodge	\$200.00
Camping	\$ 25.00
Air Gun	\$100.00
Casting Ponds	\$100.00
Rifle Range	\$200.00
Pistol Range or Pits	\$200.00 Each
Archery Range	\$200.00
Black Powder Range	\$200.00
Trap Range	\$200.00 plus Non-member Rate/Round
Skeet Range	\$200.00 plus Non-member Rate/Round
Sporting Clays	\$200.00 plus Non-member Rate/Round
Pointer/Setter Field	\$200.00

A \$200.00 refundable Damage/Cleanup deposit shall be collected for use of the Club House, Kitchen, or Stone Lodge.

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# Polling Form

## For The Use of Blue Grass Sportsmen's League Facilities by Groups and Organizations

Date: \_\_\_\_\_

Sponsoring Member: \_\_\_\_\_

Group or Organization Name: \_\_\_\_\_

Facilities Requested: \_\_\_\_\_

Requested Date: \_\_\_\_\_ Requested Time: \_\_\_\_\_

Fees to be collected: \$ \_\_\_\_\_

Title	Method of Contact	Date	Response
President	_____	_____	_____
Secretary	_____	_____	_____
Treasurer	_____	_____	_____
Directors at Large			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Percent of Officers and Directors at Large Accepting: \_\_\_\_\_%

Percent of Officers and Directors at Large Rejecting: \_\_\_\_\_%

Result of Poll: Accepted      Rejected      Referred to Board of Directors

Signed: \_\_\_\_\_, Operations Manager

# Application For The Use of Blue Grass Sportsmen's League Facilities by Groups and Organizations

**Date:** \_\_\_\_\_  
**Sponsoring Member:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**Group or Organization Name:** \_\_\_\_\_  
**Intent or purpose of organization:** \_\_\_\_\_  
 \_\_\_\_\_  
**Number of Participants:** \_\_\_\_\_  
**Dates Requested:** \_\_\_\_\_

<b>Facilities Requested:</b>	<b>Fee</b>
Club House	\$400.00
Kitchen	\$_____
Stone Lodge	\$200.00
Camping	\$ 25.00
Rifle Range	\$200.00
Pistol Range or Pits	\$200.00 Each
Archery Range	\$200.00
Black Powder Range	\$200.00
Trap Range	\$200.00 plus Non-member Rate/Round
Skeet Range	\$ 200.00 plus Non-member Rate/Round
Sporting Clays	\$ 200.00 plus Non-member Rate/Round
Pointer/Setter Field	\$200.00
Refundable Damage/Cleanup deposit for use of the Club House, Kitchen, or Stone Lodge. \$200.00	\$_____
<b>Total Fees</b>	<b>\$_____</b>

**As sponsor of the above group or organization I understand that said group or organization are my invitees and that I am solely responsible for their conduct, safety, and any expenses, damages, injuries, or fees that may be incurred as a result of their use of or presence on Blue Grass Sportsmen's League facilities.**

**Signed:** \_\_\_\_\_, **Sponsoring Member**

**Witnessed:** \_\_\_\_\_, **Operations Manager**

**Date:** \_\_\_\_\_