

# Bluegrass Sportsmen's League

## Training Policy

February 1, 2023

The mission of the Training Committee of the Bluegrass Sportsmen's League is to provide instructional opportunities to enhance safety through knowledge, skills through practice, sportsmanship by example, and to aid in the recruitment of new members.

All training conducted under these rules must be in the furtherance of goals, policies, and purpose of BGSL, including activities related to the shooting sports and firearms use, hunting, fishing, archery, casting, camping, and other outdoor sports.

This policy supersedes all prior Training Policy.

The Training Committee will be responsible for evaluating and approving the instructors and courses to be taught on BGSL property. Any classes that request conditions outside of normal range use policies, will be reviewed by the committee and if deemed acceptable, the exception will be brought by the committee to the BGSL Board of Directors for approval.

Reservations for range use will be managed by the main club Secretary. The Secretary's routine approval/scheduling of ranges and/or facilities for classes or lessons is contingent upon the expressed or implied consent of the division involved, with the right of refusal by the division unless the Board of Directors overrules it.

### 1. Instructors

- A. Instructor Qualifications:** Instructors must be competent in the areas they wish to teach and be approved by the Training Committee and Operations Manager prior to teaching a class/course/workshop at BGSL. They must submit a written request along with any credentials or certifications that qualify them to teach the classes they will offer.
- B. Instructor Liability Insurance:** All for-profit or paid instructors offering learning events on BGSL property must carry a minimum of \$1,000,000 of Commercial General Liability insurance. A Certificate of Insurance showing the required coverage, and Bluegrass Sportsmen's League, Inc. as the Certificate Holder and Additional Insured will be presented with credentials before teaching any classes.
- C. Instructor, Sponsoring Division or Member Responsibility:** The instructor, sponsoring division or member is responsible for paying any fees due the club after an event. The instructor is responsible for assuring that all assisting instructors and/or students are qualified to meet the minimum standards required to complete the course curriculum.

The instructor oversees the class and is responsible for the safety of students, other instructors, and bystanders.

Revision approved 31 January 2023 by BOD – BW/BGSL Secretary

# Bluegrass Sportsmen's League

## Training Policy

### 2. Range and Facility Rules

All range and facility rules applicable to normal BGSL member use of ranges and other facilities are applicable to classes taught at such facilities, unless specific exemptions are granted by the Training Committee and Operations Manager or Chief Range Safety Officer.

### 3. Fees

- A. "For Profit" classes/lessons:
- a. Classes or lessons that use any of the club ranges or pistol pits will be charged ten percent (10%) of the student's class fee or a minimum of \$10.00 per student. Fees are to be paid to the BGSL office, by the class date.
  - b. Classes or lessons taught on BGSL property will be discounted for BGSL members by ten percent (10%). The per student charge to the teacher will also be reduced for BGSL members by an equal amount not to go below \$10.00. (i.e., Class cost \$300, BGSL member cost reduced \$30 (10%) to \$270. The per student fee from the instructor to BGSL would be \$30 for non-members, but \$10 for BGSL members.) Fees are to be paid to the BGSL office, by the class date.
  - c. Classes or lessons arranged by a club member to bring in an outside teacher for a private or private group class on BGSL property will be charged \$25.00 per head. The member will be responsible for collecting the fees and making payment to BGSL before the class begins.
  - d. Classes or lessons that use the Main Clubhouse kitchen will be subject to a \$50.00 per day fee to cover electricity, water, setup, and other expenses. Cancellation of clubhouse use requires a one-day notice. If notice is not given, the \$50 charge will be assessed. (Cancellation for weather or other uncontrollable circumstances will be reviewed on a case-by-case basis.) Fees are to be paid to the BGSL office, by the class date.
- B. BGSL Staff classes/lessons:
- a. Fee schedule
    - i. Basic classes (up to 4 hours in length)                      \$25 Members   \$35 Non-Members
    - ii. Advanced classes (up to 4 hours and greater) \$35 Members   \$45 Non-Members
    - iii. Individual instruction \$50 per hour
  - b. Staff trainer compensation
    - i. Paid staff trainers will be allowed to keep fifty percent of the revenue generated by the class as compensation for teaching. This assumes, the class does not coincide with scheduled RSO duties at General Purpose or Advanced Rifle Range.

# **Bluegrass Sportsmen's League**

## **Training Policy**

### **4. Students**

- A. Students shall be of an age appropriate to the class they are attending and consistent with all applicable BGSL rules.
- B. Students shall execute the approved liability waiver and indemnification agreement relieving BGSL of liability for any injuries they may sustain during the training. A parent or guardian shall sign for any participant under the age of eighteen (18). These waivers shall be submitted to the BGSL office the day of the event. Instructors should keep copies of the waiver for their records.
- C. All BGSL youth policies apply to minor students attending training events at BGSL.
- D. Non BGSL members are subject to all rules governing guests at BGSL. Their use of BGSL facilities is restricted to those facilities used in conjunction with the training event they are participating in and shall remain under the supervision of the instructor.